



**MINUTES OF SEALE AND SANDS PARISH COUNCIL MEETING
HELD ON MONDAY, 18th SEPTEMBER 2023, AT 7.30 PM
THE SANDS ROOM, THE SANDS**

Cllr. Mr I Brown
Cllr. Mr J Butcher
Cllr. Mrs L Parrott
Cllr. Mrs N Collett
Cllr. Mr A Jackson

County & Borough Cllr. Mr M Furniss

Parish Clerk x 1

10 Members of the Public

- | | | |
|-----|--|----------------|
| | | Actions |
| 1. | WELCOME and APOLOGIES | |
| 1.1 | The Chairman welcomed and thanked all those present. | |
| 1.2 | Apologies were received from Borough Cllr. S Barker, Chris Laver and Margaret and Bill Nelson. | |
| 2 | DECLARATION OF NON & DISCLOSABLE PECUNIARY INTERESTS BY COUNCILLORS
In accordance with The Relevant Authorities Regulations 2012 (SI 2012 No. 1464) | |
| 2.1 | There was nothing declared. | |
| 3. | CONFIRMATION OF MINUTES OF 17th July 2023 | |
| 3.1 | The minutes were approved and signed by the Chairman as a true record. | |
| 4. | PUBLIC FORUM | Actions |
| | The Chairman read out several questions and comments received prior to the meeting. | |
| 4.1 | The Article on PC website relating to Farnborough Airport does not present an unbiased opinion.
<i>JB replied explaining that the article on the PC Home page was as factual as we could ascertain using our own research and was neutral regarding opinion.</i> | |

- 4.2 Water run-off from properties in Long Hill is exacerbating the erosion of the surface of the bridleway. Could a culvert be dug one or both sides to ease the problem? **SCC/ Residents**
- 4.3 Additional access point created at Ipsley Stables to enable entry by large mobile homes. **SCC**
- SCC investigation found the access was created by Runfold Manor Studio to provide access for roofing work to be carried out. SCC & GBC are checking if any regulations have been breached.***
- 4.4 Residents raised concerns regarding the proposed changes and proposed increase in air traffic from Farnborough Airport. They asked for the best way to report their concerns. **S&SPC/ Residents**
- The PC advised residents to send their comments direct to the address detailed on the flyer issued to households, however for the Parish Council to assist it would help if they were copied in on any comments put forward for them to be able to provide a local Parish response as well.***
- 4.5 Concerns were raised on the safety of parents parking on the road in front of Seale Recreation ground and unloading their children into the road due to the fact the car park is locked and cars cannot park there. The question was raised – is there any way we can change the parking arrangement to ensure that at least part of the car park can be used. **ALL**
- The Council are considering possible solutions to this.***
- 4.6 A resident questioned the need for the white lines edging Blighton Lane as their introduction has narrowed the carriageway making passing difficult. ***The Chairman explained that the lines show the edge of the surface of the carriageway and that the area beyond the lines is a result of erosion of the banks caused by vehicles going off the carriageway.***
5. **COUNTY COUNCIL MATTERS – Matt Furniss**
- 5.1 County Councillor Matt Furniss was present and provided an update as follows:
- 5.2 Surrey County Council have introduced an on-demand bus service in the local area, it covers a radius of approx. 7 miles and is available to anyone at a cost from £2.00 a fare. It can be booked in advance and even as late as 30 minutes before you need it.
- Full details are available on service [Surrey connect: on demand bus service - Surrey County Council \(surreycc.gov.uk\)](https://www.surreycc.gov.uk/transport/surrey-connect)
- 5.3 Matt Furniss encouraged Residents to comment direct regarding proposed Farnborough Airport flights changes and send copies to him. It is very important that local voices provide their opinion.
- 5.4 **DIY WASTE**
Effective immediately all households can take up to 2 x 50 Litre bags of DIY waste to the local recycling centres at **NO CHARGE**. This is a recent change to Waste rules at local centres.

- 5.5 **Half price bus fares for 20 and under** -Young people aged 20 and under are now entitled to 50% off all bus journeys across Surrey. A new 'LINK' card has been developed by Surrey County Council which can be shown on any bus in Surrey to qualify for the discount on all single and return journeys.

Applications can be made at www.surreycc.gov.uk/surreylink. Journeys should start and/or end in Surrey and people in the qualifying age group must live in the county.

6. **BOROUGH COUNCIL MATTERS**

Actions

- 6.1 Borough Councillor Matt Furniss updates:
- 6.2 Borough Councillor Matt Furniss provided an update on the financial situation with respect to Guildford Borough Council. He advised that there was a very good chance the Council would be declaring bankruptcy at the end of the current financial year. One immediate impact is that no grant aid, other than that already committed to previously would be provided to Parish Councils.
- 6.3 **Planning** – Guildford Planning department is now up to full strength and an improvement on the service is expected in the coming months.
- 6.4 **Action List** – The Borough Councillor Matt Furniss met with the Chairman and the Deputy Chairman and updated the Action List. The updated list is now available on the Parish Council's website.

7. **PARISH, NEIGHBOURHOOD AND LOCAL PLANS**

- 7.1 The following full update was received from Bill Nelson:
- Grant now approved to complete the main plan. £492 is currently held in your bank from the last Grant and the new value is £2795 giving us a total of £3287 to spend before end of next March.
 - Had a meeting with GBC in August, accompanied by Chris Laver, who has been through our draft and given good input to it, based on his planning knowledge. Dan Knowles is still in charge of the plans, and we went through all the aspects needed for completion etc.
 - With GBC Staff issues there could be substantial delays in their initial progression. Dan was happy as to what we had done and kindly offered to look at the plan in detail before we submit it officially. (That will then speed it up and ensure we have covered everything that the Inspector would need).
 - I have not had an update from the External Consultant yet, who has been looking at technical areas needed in the report for the Inspector. I have informed him that we have the Grant to cover all his time.
 - I have not yet done a revised draft but have noted any responses given so far.

- I have sent out a separate mini questionnaire to local businesses and community organisations, as the Consultant felt we were short of some data. We have not yet got all the replies.
- My aim is to have a final draft for consideration by the November meeting.

It is perhaps prudent that one of the Councillors, or the Chairman, can be available when the next draft is completed to go through everything and the processes once we are ready to submit officially to GBC.

The Parish Council will be the direct link once the report goes on and legally has then the responsibility for the Plan etc.

8 **CHAIRMAN'S REPORT**

The Chairman produced the following report:

8.1 **Farnborough Airport**

Farnborough Airport have started a public consultation about proposed changes to the way they operate. Residents should have received notification by post, if not a copy has been added to the PC website.

8.2 **Blighton Lane**

Edging white lines have been painted and H&S matters are being discussed within SCC regarding the proposed lined pathway for the N Downs Way section of Blighton Lane.

8.3 **Surrey County Council**

Chairman and Deputy met with Matt Furniss to go through the Parish Action List which has been updated and will be added to the website in due course.

Chairman and Deputy drove around the village to review the signage and recorded several issues that need to be addressed by the PC, SCC and landowners. The PC will clear some of the undergrowth that is starting to obscure some of our signs. The PC will provide SCC with details of issues that are for them to address. The Chairman reminded all landowners that they are responsible for keeping their hedges and trees cut back to ensure they do not obscure road signage or junction views.

8.4 **Sands Recreation Ground**

Chairman and Deputy looked at the state of the woodland at the end of Sands Rec and noted several dead, falling and potentially unstable trees that require work. They are meeting with a tree surgeon on Saturday 23rd September.

9 **MATTERS ARISING FROM PREVIOUS MEETING**

- 9.1 **Parish Emergency Plan and Risk Register** – Regularly updated - Councillors to contribute any new items for consideration. **Clerk/
Chair**

10 **PLANNING MATTERS AND APPLICATIONS**

- 10.1 The Parish Council abide by the decision of Guildford Borough Council concerning all applications for Certificate of Lawfulness and Arboriculture proposals.

- 10.2 There were 6 planning applications received during the last period and these are all on our website.

- 10.3 Reference: 23/P/01194
Location: The Malthouse, Smugglers Way, The Sands, Farnham, GU10 1NB
Proposal: Enclose existing carport, extend permeable driveway and erect a detached double carport, insert a front facing skylight to entrance hallway, erect single storey rear extensions plus external material modifications and alterations with associated works following demolition of conservatory.

Comments submitted : 30th August 2023

- 10.4 Reference: 23/P/01108
Location: Woodhead Cottage, Binton Lane, Seale, Farnham, GU10 1LG
Proposal: Demolition of the existing garage, construction of a first floor extension and two storey side and rear extension to the house

Comments submitted: 30th August 2023 – Council Objected

- 10.5 Reference: 23/P/01370
Location: Rogate, Seale Lane, Seale, Farnham, GU10 1LF
Proposal: Proposed change of roof shape from hip to gable with height increase to facilitate a part single/part two storey rear extension; changes to fenestration throughout.

Comments submitted : 7th September – Council Objected

- 10.6 Reference: 23/P/01438
Location: Tickens House, Sands Road, The Sands, Farnham, GU10 1LT
Proposal: Erection of replacement outbuilding

Comments submitted: 19th September

- 10.7 Reference: 23/P/01459
Location: Hartwood House, Seale Lane, Seale, Farnham, GU10 1LE
Proposal: Erection of new stables building.

- 10.8 Reference: 23/P/01524
Location: Farnham Golf Club, Blighton Lane, The Sands, Farnham, GU10 1PU
Proposal: Erection of open sided oak framed shelter following demolition of existing outbuilding, kitchen extension, removal of chimney stack, and roof alterations.
- 10.9 **Applications Approved:** None
- 10.10 **Applications Refused:** None
- 10.11 **Applications Withdrawn:** Nil
- 10.12 **Enforcement Notices put in place:**
- Bricking up of a garage at Downhill Lodge, Hogs Back,
 - Creation of a vehicular access at Runfold Manor Studio, Runfold Manor,
 - Sinking of 3 tanks underground in order to house a gas supply without planning permission at Ipsley Lodge Stables, Hogs Back.

11 GENERAL CORRESPONDENCE

- 11.1 There were 8 items of correspondence, 550 e-mails received, and 241 e-mails sent during the period 18th July 2023 - 17th September 2023.
- 11.2 These were all actioned by the Chairman and Clerk, as required.

12 COUNCIL PROJECTS OR ACTIVITIES

- 12.1 **Project List** – These will be incorporated into the Parish Plan work. They will be shown, as each item is identified and started. **ALL**
- 12.2 **Projects to be considered** – Woodland at Sands; Hard standing; Recreations Gates and Entrances.
- 12.3 **Grant Aid** – No applications were made in this period. There is a total grant of £4,021 to be claimed during 2023/24.

13. **FINANCE & ACCOUNTS**

13.1 Orders for payment which were agreed and ratified were as follows:

To Whom	Amount	Details
Richard Thorpe Fire Safety Services	£61.44	Fire Extinguisher Maintenance
AGM Landscaping	£510.00	Grass Cutting
AGM Landscaping	£648.00	Balance on July invoice for repairs to goal mouths Seale and Sands
SSE	£16.57	Pavilion
B& P Rimmington	£174.90	Balance on Maintenance to end July
AGM Landscaping	£702.00	Grass cutting both fields
B&P Rimmington	£27.45	Guidance to new person
Maggie Nelson	£105.48	Salary final payment
HMRC	£105.48	Tax due on final payment
Gallagher	£2061.92	Annual insurance premium
Mark Butterfield	£581.53	Maintenance for August/Sep
Lesley Rixon	£856.14	Clerk's duties and training

13.2 **Money Received** – NIL

13.3 **Annual Accounts** – These have been forwarded to the Auditors.

14. **MATTERS RAISED BY PARISH COUNCIL MEMBERS**

14.1 Nicola introduced and thanked Mark Butterfield, the Parish Council's new Maintenance person.

14.2 **Communication with Forestry England**

Nicola is increasing communication with Forestry England regarding the future plans for Crooksbury Common.

NC

14.3 **Ditches for rainwater from Long Hill**

Jason raised the possibility of having ditches dug at the edge of Littleworth Road to drain into the woodland at Sands recreation ground.

JB

15. **DATE OF NEXT MEETING**

15.1 The next meeting is on 16th October 2023, Seale Village Hall.

15.2 Dates of future meetings:

20th November 2023, The Sands Room
15th January 2024, Seale Village Hall
19th February 2024, The Sands Room
25th March 2024, Seale Village Hall
20th May 2024, The Sands Room, Annual Assembly

All meetings are on Mondays and start at 7.30 pm.

SEALE RECREATION GROUND

1 **ITEMS NOT DISCUSSED IN ABOVE MEETING**

1.1 The Parish Council, acting as Trustees of the Seale Recreation Ground Charity, had no other specific items to discuss. The minutes, as related above, include decisions taken for this Charity and were ratified by those present. Other specific items are noted below.

2 **FINANCE AND ACCOUNTS**

2.1 All as per the main meeting, if applicable.

Meeting closed at 21:05 hours