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**MINUTES OF SEALE AND SANDS PARISH COUNCIL MEETING  
HELD ON MONDAY, 17<sup>th</sup> July 2023, AT 7.30 PM  
THE SEALE VILLAGE HALL, SEALE**

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Cllr. Mr I Brown  
Cllr. Mr J Butcher  
Cllr. Mrs L Parrott  
Cllr. Mrs N Collett

Borough Cllr. S Barker

Parish Clerk x 2

Will Godwin – Hampton Estates

9 Members of the Public

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**Actions**

**1. WELCOME and APOLOGIES**

1.1 The Chairman welcomed and thanked all those present.

1.2 Apologies were received from County & Borough Cllr. Mr M Furniss, Councillor Mr A Jackson, Mr & Mrs Selkirk, Mrs Rosemary Miller, Simon Lipyeat, Simon Hobbs and Dom Waterman.

**2 DECLARATION OF NON & DISCLOSABLE PECUNIARY INTERESTS BY COUNCILLORS  
In accordance with The Relevant Authorities Regulations 2012 (SI 2012 No. 1464)**

2.1 There was nothing declared.

**3. CONFIRMATION OF MINUTES OF 19<sup>th</sup> June 2023**

3.1 The minutes were approved and signed by the Chairman as a true record.

**4. PUTTENHAM COMMON PRESENTATION**

Will Godwin – Farm Manager from Hampton Estates provided a brief overview presentation on the activities at Puttenham Common. See website for more details.

5.	<b>PUBLIC FORUM</b>	<b>Actions</b>
	The Chairman read out several questions and comments received prior to the meeting.	
5.1	<b>School Hill</b> - Has there ever been any move to make School Hill one way at all with traffic flowing downwards? <i>Advised that all residents need to agree before putting to SCC for consideration.</i>	<b>IB</b>
5.2	A resident asked how to check if there are any restrictions covering trees on their property. <i>Advised he check with GBC</i>	<b>IB</b>
5.3	<b>Sign</b> - Request that the Window Cleaning advertising poster at the junction of Blighton Lane and Sands Road be removed. <i>Forwarded image to SCC to instruct the sign's removal. SCC will then contact company.</i>	<b>IB/MF</b>
5.4	<b>Planning Applications</b> - With the very short timescales introduced by Guildford Borough Council in which officers are required to determine a much wider type and importance of application under delegated powers.....is it possible that the Parish Council website inputs can be amended to show the imposed target dates much more clearly, (or other email notifications to residents be set up or amended) so that interested or concerned residents can be advised of very contentious applications in Seale and Sands urgently, so that they can take any action - within the strictly applied deadline - thought necessary in liaison with the Parish Council, or as individual objectors or supporters Operations carried out without appropriate approvals.  The Council agreed they would include the deadline date on the website for each planning application.	<b>ALL</b>
5.5	<b>Village Show</b> - Simon Lipyeat wanted to thank the Parish Council for their continued support to the village show, with particular thanks to Bill Nelson for all his work on the day.	
6.	<b>COUNTY COUNCIL MATTERS</b>	
6.1	County Councillor Matt Furniss sent an update as follows.	
6.2	<b>Surrey Solar Buying Scheme</b> – SCC have recently re-launched their solar panel group-buying scheme ‘Solar Together’ to support residents to invest in local renewable energy generation, cut carbon emissions and save on energy bills.	<b>MF</b>
6.3	<b>Half price bus fares for 20 and under</b> -Young people aged 20 and under are now entitled to 50% off all bus journeys across Surrey. A new ‘LINK’ card has been developed by Surrey County Council which can be shown on any bus in Surrey to qualify for the discount on all single and return journeys.  Applications can be made at <a href="http://www.surreycc.gov.uk/surreylink">www.surreycc.gov.uk/surreylink</a> . Journeys should start and/or end in Surrey and people in the qualifying age group must live in the county.	<b>MF</b>

6.	<b>BOROUGH COUNCIL MATTERS</b>	<b>Actions</b>
6.1	Borough Cllr. Sallie Barker dealt with the points raised	
6.2	<b>GBC Financial</b> – There is a large financial shortfall in the Borough’s current financial year and various projects in the local area could be cut.	<b>SB</b>
6.3	<b>Planning and Enforcement Meeting</b> – The two borough Councillors are meeting with the Planning department to discuss the recent changes to planning approval procedures.	<b>MF/SB</b>
6.4	<b>Action List</b> – The two Borough Councillors are meeting with the Parish Chairman and Vice Chairman to discuss outstanding items.	<b>MF/SB IB/NC</b>
7.	<b>PARISH, NEIGHBOURHOOD AND LOCAL PLANS</b>	
7.1	A draft copy of the Neighbourhood plan was circulated to all Councillors for their comments. Additional grant will be applied for when available.	<b>All</b>
8	<b>CHAIRMAN'S REPORT</b>	
	The Chairman produced the following report:	
8.1	<b>SASPC - Farnborough Airport PIR response to CAA</b>	<b>IB/JB</b>
	The Chairman thanked Councillor Butcher for his time spent investigating and producing a response for the PC regarding Farnborough Airport's 2012 Airspace Change Proposal (ACP), the associated process, and the subsequent Post Implementation Review (PIR). Our response was submitted to the CAA PIR panel in advance of the deadline on 26th June 2023.	
	Requested that S&SPC become a member of the Farnborough Aerodrome Consultative Committee (FACC) but this was declined. We need to engage with the GBC and SCC members of the committee to raise any concerns or issues through them. No issues or complaints have been raised to FAL by residents of Seale and Sands, so it was a surprise to FACC that we wished to be part of the committee.	
	If residents do wish to make a complaint, please do so direct with Farnborough Airport ( <a href="mailto:complaints@farnboroughairport.com">complaints@farnboroughairport.com</a> )	
8.2	<b>Blighton Lane</b> Top dressing completed on 18 <sup>th</sup> June and road marking painting commenced on 27 <sup>th</sup> June. The lining team were expecting to hand paint the SLOW warnings followed by the ‘night team’ who were going to paint the central white line by machine. Simon Lipyeat contacted Matt Furniss to request he intervene to ensure side lines were installed and NOT a central line. I also emailed Matt again to reiterate the request for side lines. We have confirmation from Highways (Ref No: 46704) that side lines only are to be painted.	<b>MF</b>

8.3 Burglaries – Two burglaries have been reported very recently in Littleworth Road and Botany Hill.

## 9 MATTERS ARISING FROM PREVIOUS MEETING

9.1 **Parish Emergency Plan and Risk Register** – Regularly updated - Councillors to contribute any new items for consideration. **Clerk/Chair**

9.2 **Action List** – There is an updated list of outstanding items for both Guildford Borough and Surrey County Councils to deal with, published on the Parish Council's website. **ALL**

9.3 **Play Equipment** – The repair work at both recreation grounds has been carried out. **Clerk**

## 10 PLANNING MATTERS AND APPLICATIONS

10.1 The Parish Council abide by the decision of Guildford Borough Council concerning all applications for Certificate of Lawfulness and Arboriculture proposals.

10.2 There were three planning applications received during the last period and these are all on our website.

Application Ref: 23/T/00164  
10.3 App type: Trees in Conservation Area  
Location: The Rectory, Elstead Road, Seale, Farnham, GU10 1JA  
Proposal: Fell Californian Redwood tree (Seale Conservation Area)

SCC Ref 2018/0059  
10.4 WA/2021/01398  
Homefield Sandpit, Guildford Road, Runfold, GU10 1PG  
Proposal: First periodic review (review of old minerals permission under Schedule 14 of the Environment Act 1995) of WA97/1204 and GU97/1106 dated 27 November 1997 as modified by appeal decision M25/1/39 dated 5 December 2000 for the approval of new conditions at Homefield Sandpit.

10.5 Application Ref: GU23/CON/00012  
Site: Seale Lodge Landfill Site, Seale Lane, Seale, GU10 1JZ  
Proposal: Details of proposed replacement gas engine unit and relocation of two fuel tanks within existing infrastructure compound pursuant to Condition 3 of planning permission ref: GU11/P/02080 dated 11 May 2015.

10.7 **Applications Approved:** Application Number: 21/P/02640  
Location: Land to the rear of, The Woodyard, Seale Lane, Seale, GU10 1LD

10.8 **Applications Refused:** None

10.9 **Applications Withdrawn: Nil**

**GENERAL CORRESPONDENCE**

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11.1 There were 11 items of correspondence, 284 e-mails received, and 120 e-mails sent during the period 20<sup>th</sup> June 2023 - 17<sup>th</sup> July 2023.

11.2 These were all actioned by the Chairman and Clerk, as required.

12 **COUNCIL PROJECTS OR ACTIVITIES**

12.1 **Project List** – These will be incorporated into the Parish Plan work. They will be shown, as each item is identified and started. **ALL**

12.2 **Projects to be considered** – Woodland at Sands; Hard standing; Recreations Gates and Entrances.

12.3 **Grant Aid** – A claim for £486.00 was made to GBC for Play Bark in Seale and Seale Play area. There is a total grant of £4,021 to be claimed during 2023/24.

13. **FINANCE & ACCOUNTS**

13.1 Orders for payment which were agreed and ratified were as follows:

To Whom	Amount	Details
The Compost Centre	£1,010.00	Bark for Seale Play Area
AGM Landscaping	£452.40	Grass Cutting
HSS	£14.64	Mower parts
SSE	£83.94 £80.03	Pavilion Credit
Wicksteed	£280.90 £2,377.74	Repair to Roundabout – Sands Repairs - Seale
J Butcher	£245.12	Defibrillator pads £71.94 KBO £108 Voipfone £25.40 Signage £39.78
B & P Rimmington	£638.90	Maintenance – June/July
M C Nelson	£499.20 £40.66	Parish Clerk – July McAfee subs, sundries
HMRC	£224.00	PAYE - July

13.2 **Money Received** – NIL

13.3 **Annual Accounts** – These have been forwarded to the Auditors.

14. **MATTERS RAISED BY PARISH COUNCIL MEMBERS**

14.1 The Chairman pointed out that the road surface of Blighton Lane is being torn up by vehicles attending the building work at Arden. Having only just completed the top dressing are SCC able to get compensation from the builders/owners to repair the carriageway?

**SCC**

As this is the final meeting for Margaret Nelson the Chairman thanked her for her time, dedication and diligence over many years as Clerk. The Chairman also thanked Barrie and Pauline for their hard work helping to maintain the Parish in a tidy state.

15. **DATE OF NEXT MEETING**

15.1 The next meeting is on 18<sup>th</sup> September 2023, The Sands Room.

15.2 Dates of future meetings:

16<sup>th</sup> October 2023, Seale Village Hall  
20<sup>th</sup> November 2023, The Sands Room  
15<sup>th</sup> January 2024, Seale Village Hall  
19<sup>th</sup> February 2024, The Sands Room  
25<sup>th</sup> March 2024, Seale Village Hall  
20<sup>th</sup> May 2024, The Sands Room, Annual Assembly

All meetings are on Mondays and start at 7.30 pm.

**SEALE RECREATION GROUND**

1 **ITEMS NOT DISCUSSED IN ABOVE MEETING**

1.1 The Parish Council, acting as Trustees of the Seale Recreation Ground Charity, had no other specific items to discuss. The minutes, as related above, include decisions taken for this Charity and were ratified by those present. Other specific items are noted below.

2 **FINANCE AND ACCOUNTS**

2.1 All as per the main meeting, if applicable.

Meeting closed at 20.55 hours